



**CITY OF DUBLIN
PARKS & COMMUNITY SERVICES COMMISSION
REGULAR MEETING AGENDA**

**MONDAY, MARCH 20, 2017, 7:00 P.M.
DUBLIN CIVIC CENTER, 100 CIVIC PLAZA**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ORAL COMMUNICATIONS**
 - 3.1 Brief Informational Only Reports from the Youth Advisory and Senior Center Advisory Committees**
 - 3.2 Public Comments**

At this time, the public is permitted to address the Parks and Community Services Commission on non-agendized items. The Commission must, however, comply with all State Laws in regard to items not appearing on the posted agenda. The Commission may respond to statements made or questions asked, or may request Staff to report back at a future meeting concerning the matter. Any member of the public may contact the Office of the Parks and Community Services Department related to the proper procedure to place an item on a future Parks and Community Services Commission agenda. The exceptions under which the Parks and Community Services Commission MAY discuss and/or take action on items not appearing on the agenda are contained in GC 54954.2(b)(1)(2)(3).
- 4. MINUTES**
 - 4.1 Minutes of the January 23, 2017 Special Meeting**

The Commission will consider approval of the minutes of the January 23, 2017 Special Meeting.

STAFF RECOMMENDATION:

Approve the minutes of the January 23, 2017 Special Meeting.
- 5. WRITTEN COMMUNICATIONS – None.**
- 6. PUBLIC HEARING – None.**
- 7. UNFINISHED BUSINESS – None.**
- 8. NEW BUSINESS**
 - 8.1 The Wave at Emerald Glen Park – Construction and Program Updates**

The Commission will receive an update on the project and the proposed activity schedule related to the opening of the facility.

STAFF RECOMMENDATION:

Receive the Report.
 - 8.2 Proposed Location for Public Art Honoring U.S. Veterans**

The Commission will receive a report on a proposed location for a public art piece honoring U.S. Veterans at the Dublin Crossing Park project.

STAFF RECOMMENDATION:

Support Dublin Crossing Park Option 1 Permanent Art as a location for public art honoring U.S. Veterans.
- 9. OTHER BUSINESS – Brief Informational Only Reports from Commissioners and/or Staff, including Reports by Commission related to Meetings Attended at City Expense (AB 1234).**
- 10. ADJOURNMENT**

This AGENDA is posted in accordance with Government Code Section 54954.2(a)

If requested, pursuant to Government Code Section 54953.2, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation, please contact the Office of Parks and Community Services (925) 556-4500 at least 72 hours in advance of the meeting.

A complete packet of information containing Staff Reports (Agenda Statements) and attachments related to each item is available for public review at least 72 hours prior to a Parks & Community Services Commission Meeting or, in the event that it is delivered to the Commission less than 72 hours prior to a Parks & Community Services Commission Meeting, as soon as it is so delivered. The packet is available in the Parks & Community Services Department at Civic Center.



STAFF REPORT

PARKS AND COMMUNITY SERVICES COMMISSION

DATE: March 20, 2017

TO: Honorable Chair and Commissioners

FROM: Rhonda Franklin, Management Analyst

SUBJECT: Minutes of the January 23, 2017 Special Meeting of the Parks & Community Services Commission

EXECUTIVE SUMMARY:

The Parks & Community Services Commission will consider approval of the minutes of the January 23, 2017 Special Meeting of the Parks & Community Services Commission.

FINANCIAL IMPACT:

None.

RECOMMENDATION:

Approve the minutes of the January 23, 2017 Special Meeting of the Parks & Community Services Commission.

DESCRIPTION:

The Parks & Community Services Commission will consider approval of the minutes of the January 23, 2017 Special Meeting of the Parks & Community Services Commission.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

None.

ATTACHMENTS:

1. Draft Minutes of the January 23, 2017 Special Meeting of the Parks & Community Services Commission.



PARKS AND COMMUNITY SERVICES COMMISSION

SPECIAL MEETING

Draft Minutes

CITY OF DUBLIN

January 23, 2017

A Special Meeting of the Dublin Parks and Community Services Commission was held on Monday, January 23, 2017 in the City Council Chamber of the Dublin Civic Center. The meeting was called to order at 7:00 PM by Cm. Thalblum.

PLEDGE OF ALLEGIANCE

The pledge of allegiance to the flag was recited by the Commission, Staff, and those present.

ROLL CALL

Commissioners (Cm.) Present: Bedi, Giller, Madigan, Smith McDonald, Thalblum, Tucker

Commissioners Absent: None

ORAL COMMUNICATIONS

Cm. Thalblum welcomed newly appointed Commissioners Giller, Madigan, and Smith McDonald to the Commission.

3.1 Brief Informational Only Reports From the Senior Center and Youth Advisory Committees

Senior Center Advisory Committee

Cm. Thalblum reported on the January 5, 2017 Senior Center Advisory Committee meeting.

Youth Advisory Committee

Cm. Bedi reported on the December 7, 2016 Youth Advisory Committee meeting.

3.2 Public Comments – None.

APPROVAL OF MINUTES

4.1 Regular Meeting December 19, 2016

On a motion by Cm. Madigan, seconded by Cm. Tucker, and by a vote of 6-0-0, the Commission took the following action:

ACTION

Approved minutes of the December 19, 2016 Regular Meeting as presented.

WRITTEN COMMUNICATIONS – None.

PUBLIC HEARING – None.

UNFINISHED BUSINESS – None.

NEW BUSINESS

8.1 Election of Officers

Ms. Rhonda Franklin, Management Analyst, presented the specifics of the item as outlined in the Staff Report.

On a motion by Cm. Tucker, seconded by Cm. Smith McDonald, and by a vote of 6-0-0, the Commission took the following action:

ACTION

Elected Cm. Thalblum as Chairperson of the Parks and Community Services Commission for a one year term.

On a motion by Cm. Smith McDonald, seconded by Chair Thalblum, and by a vote of 6-0-0, the Commission took the following action:

ACTION

Elected Cm. Tucker as Vice Chairperson of the Parks and Community Services Commission for a one-year term.

8.2 Committee Appointments

Ms. Rhonda Franklin, Management Analyst, presented the specifics of the item as outlined in the Staff Report.

The Commission voted unanimously in favor of the following actions:

ACTIONS

Appointed Cm. Smith McDonald as Senior Center Advisory Committee representative, with Cm. Tucker as the alternate.

Appointed Cm. Bedi as Youth Advisory Committee representative, with Cm. Madigan as the alternate.

Appointed Cm. Giller as Youth Sports Liaison Committee representative, with Cm. Madigan as the alternate.

8.3 Fall 2016 Quarterly Report

Recreation Supervisors Mr. Rich Jochner and Ms. Lisa McPherson presented the specifics of the item as outlined in the Staff Report pertaining to the classes, activities, and events conducted during the fall of 2016.

The Commission asked questions regarding the recent drop in registration numbers for recreational and leisure activities. Ms. Micki Cronin, Assistant Director of Parks and Community Services explained that almost two dozen cooking classes had to be cancelled due to low or no enrollment and instructor initiated cancellations.

Commissioners expressed pleasure about the large variety of classes offered at the Senior Center.

ACTION

The Commission received the Report.

8.4 Parks and Community Services Strategic Plan Annual Report

Mr. James M. Rodems, Director of Parks and Community Services, provided the specifics of the item as outlined in the Staff Report.

The Commission requested additional time or meeting(s) to further review the Strategic Plan and make informed suggestions for an update.

ACTION

The Commission received the Report.

OTHER BUSINESS

Commissioners provided brief informational reports on events and meetings attended over the past month.

Staff provided program, project, and event updates.

ADJOURNMENT

There being no further business to come before the Parks and Community Services Commission, the meeting was adjourned at 8:00 PM.

Minutes prepared by Rhonda Franklin, Management Analyst.

Chairperson

ATTEST: _____

Micki Cronin

Assistant Director of Parks and Community Services



STAFF REPORT

PARKS AND COMMUNITY SERVICES COMMISSION

DATE: March 20, 2017

TO: Honorable Chair and Commissioners

FROM: Micki Cronin, Assistant Director of Parks and Community Services

SUBJECT: The Wave at Emerald Glen Park – Construction and Program Updates

EXECUTIVE SUMMARY:

The Commission will receive an update on the progress of The Wave at Emerald Glen Park and the proposed activity schedule related to the opening of the facility.

FINANCIAL IMPACT:

None.

RECOMMENDATION:

Receive the Report.

DESCRIPTION:

As construction of the Emerald Glen Recreation and Aquatic Complex, also known as The Wave, nears completion, the new substantial completion date has been set for mid-March. Staff anticipates moving into the building on or around April 7, 2017 to begin preparing The Wave for operations while the final stages of construction are completed. Completion date for the project is anticipated to be on or near April 12, 2017, barring no further delays due to weather or unexpected circumstances. Currently, the Dedication Ceremony and Ribbon Cutting are planned for Friday, May 19, 2017 and the public Grand Opening on Saturday, May 27, 2017.

On October 18, 2016, the City Council received a summary on the various activities being proposed around the opening of the facility. With the opening date change, the following is an updated schedule and project summary:

Grand Opening Details

Dedication Ceremony: Staff proposes a facility dedication for Friday, May 19, 2017. Invitations will be sent to current and past City Councilmembers, Commissioners, City employees and contractors, public officials

from neighboring cities, as well as regional dignitaries. The event will include the ribbon cutting ceremony, light snacks, facility tours, commemorative item and entertainment.

Media Day: Staff proposes a Media Day and “soft” opening with limited activities/amenity access at The Wave on Saturday, May 20, 2017 from 1:00 - 4:00 PM. These activities will include the First Slides event which will highlight the winners of the slide naming contest and allow a limited number of special guests access to the facility to use the slide tower, splash zone, sports pool and natatorium pool for the first time. This would be an “invitation-only” event and is designed to serve a limited number of guests to test the various operational assumptions to determine movement and flow through facility, gauge reactions to the procedures in place, and allow front line Staff to provide direct customer service within the context of practice/dress rehearsal for the Grand Opening. Invitations for the event would be acquired by referral from a Councilmember, Commissioner or an employee from the City. The goal for the event is to have a limited attendance to give Staff an opportunity to evaluate and refine the park operations prior to grand opening to the public.

Grand Opening: The Grand Opening for The Wave is tentatively scheduled for the Saturday of Memorial Day weekend, May 27, 2017. This will be the first day of full operations for The Wave. The Wave will be open to the public from 11:00 AM - 6:00 PM from May 27 through May 29, 2017 and then begin operations seven days a week from June 3 through August 13, 2017.

Additionally, Staff continues to evaluate its short-term and long-term concession needs at the facility. The City has contracted with Global Management Amusement Professionals (GMAP) to advise Staff on concession operations at The Wave. Based on their input, Staff is evaluating the siting of a temporary building to house food preparation areas and meet health code regulations for outdoor food service. Staff is also working on securing partnerships with various food vendors to receive competitively priced products, equipment and signage. Lastly, Staff is reviewing potential food items for the facility, including different types of waters, ice teas, lemonade, fruit juices, sodas, pizza by the slice, sandwiches, turkey and veggie wraps, salads, pretzels, churros, chips, and ice cream. Additional food options for guests with specific dietary needs will also be available.

Staffing Update

Staff is in the process of hiring up to 200 part-time employees to fill a variety of positions at The Wave. These positions include cashier, food service, lifeguard, swim instructor, slide attendant, facility attendant, head lifeguard, and assistant swim lesson manager.

Staff is currently recruiting for all these positions through outreach to the local high schools and colleges. A job fair was held on Saturday, January 28, 2017 at the Dublin Senior Center. Eighty-nine candidates were interviewed and 83 candidates were selected to move forward in the hiring process.

Staff recruitment is ongoing and there are currently 162 people moving forward in the hiring process with approximately 40 positions left to fill. Staff promoted open positions at Las Positas College on Wednesday, February 1 and at the Tri-Valley Teen Job Fair on Saturday, March 4. Staff received 34 additional applications after the Teen Job Fair. Staff is scheduled to attend the Diablo Valley College Job Fair on Thursday, March 23.

Slide Naming Campaign

Naming the waterslides on slide tower presents a unique opportunity for marketing the facility to residents. The goal is to follow a similar process that the City uses for naming a park with a few key differences to generate additional interest in the park:

- Acceptance of name suggestions from residents will take place at the onset of the process.

- Staff will recommend, review, and submit the popular name suggestions for approval to the Parks and Community Services Commission to begin the voting process.
- City Council will approve a slide name and invite to the person(s) who named the slide to attend the “soft” opening as their guest to ride the slide.

The Wave Website

The Wave website is near completion and is tentatively scheduled to be launched in the coming weeks. The website will include a host of information to assist the public with directions to the park, facility amenities, and operational times and prices for swim lessons, lap swim and waterpark entrance.

Program Update

Programming at The Wave is included in the City of Dublin Camps and Aquatics Activity Guide that was distributed to Dublin residents on February 14, 2017. Here is a list of the start dates for the major programs at The Wave.

Green Gator Swim Team begins:	Saturday, May 20
Waterpark Operations begin:	Saturday, May 27
Lap Swimming begins:	Saturday, June 3
Swim Lessons begin:	Saturday, June 3

Pool and Facility Maintenance

The City Council adopted the Resolution approving a contract with East Bay Pool Service to provide pool maintenance services at The Wave beginning Wednesday, March 1, 2017. Parks and Community Services Staff will be working with Public Works Staff, MCE and East Bay Pool Services to coordinate grounds maintenance, facility maintenance, and pool maintenance at The Wave.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

None.

ATTACHMENTS:

None.



STAFF REPORT

PARKS AND COMMUNITY SERVICES COMMISSION

DATE: March 20, 2017

TO: Honorable Chair and Commissioners

FROM: Tegan McLane, Cultural Arts & Heritage Manager

SUBJECT: Proposed Location for Public Art Honoring U.S. Veterans

EXECUTIVE SUMMARY:

The Commission will receive a report on a proposed location for a public art piece honoring U.S. Veterans at the Dublin Crossing Park project.

FINANCIAL IMPACT:

A Capital Improvement Project has already been approved for Dublin Crossing Park, and if the location is approved, those CIP funds would be used for the artwork honoring Veterans. As specified in the Public Art Master Plan, the City sets aside an amount equivalent to 1-2% of the construction costs of new parks and facilities to provide public art. In the case of Dublin Crossing Park, the public art budget is \$753,000 with the intention to provide one large permanent artwork and to build sculpture pads suitable for temporary displays.

RECOMMENDATION:

Support Dublin Crossing Park Option 1 Permanent Art as a location for public art honoring U.S. Veterans.

DESCRIPTION:

Members of the public, City Council and Staff have previously expressed interest in a public art piece honoring U.S. Veterans. The Pioneer Cemetery at Heritage Park had been discussed as a potential location, but no specific site within the cemetery has been identified as an ideal location.

Recently Staff reviewed a variety of City-owned property and planned parks and facilities projects to identify possible sites for such an art piece. In addition to Heritage Park, Staff reviewed Mape Memorial Park, various locations at the Dublin Civic Center, and plans for the new Public Safety Complex, Sean Diamond Park and Dublin Crossing Park.

Of these, Dublin Crossing Park has been identified as the most appropriate location.

Dublin Crossing Park is being built on land that once belonged to the United States military, so there is historical significance and connection. Of all the publicly owned locations, it is closest in proximity to Camp Parks and offers the best opportunity for soldiers and their families to view public expressions of appreciation. The Park is not yet designed, so the art piece could be incorporated into the Park design and funded with the existing CIP fund allocation. As there will be ample parking and gathering space, Dublin Crossing Park would be a suitable spot for patriotic activities that the community might wish to hold near the Veterans' memorial art piece and there is the potential to put the art in a highly visible location.

There has been some concern expressed that a memorial may not be appropriate to locate in a recreational venue. However, rather than envision the piece as somber tribute to those killed in combat, Staff recommends this art piece be commissioned to honor all those who have served and currently serve, and to celebrate the values that the military holds dear: loyalty, duty, respect, selfless service, honor, integrity and personal courage. Framed in this way, the art piece has the potential to inspire pride and gratitude, rather than sorrow.

Staff plans to issue a Request for Artist Qualifications this spring, and (pending Council approval of the location) solicit proposals for site-specific artwork this summer.

NOTICING REQUIREMENTS/PUBLIC OUTREACH:

None.

ATTACHMENTS:

1. Dublin Crossing Park Art Location

